



CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

www.cityoflyons.org

449 5TH STREET

LYONS, OREGON 97358

cityoflyons@wavecable.com

CITY COUNCIL MEETING MINUTES

April 22, 2025

Council Present: Councilors: Jessica Ritchie, Diane Hyde, Eric Gjonnes & Mayor Mike Wagner

Council Absent: Councilor Amy Thrasher

Employees Present: CM Micki Valentine, Planning Consultant – Dave Kinney (6:45pm)

Public Present: None present.

Opened w/pledge: @ 6:30 pm by Mayor Mike Wagner

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

- Councilor Ritchie declares conflict of interest for the Scholarship item.

Presentations: none

Public Comment: none

Sheriff's Report: Reviewed

Consent Agenda: Council Meeting Minutes March 25, 2025 and Bills Paid March 25, 2025 – April 22, 2025. *Councilor Hyde motioned to approve – Councilor Ritchie second – Wagner, Ritchie, Hyde, Gjonnes in favor – none opposed – approved.*

Unfinished Business:

- **Safe Routes to School Update** – Civil West is handling the bid process. Their contract was amended to include the construction and close-out phase. The bid opening will be held here at Lyons City Hall. Council will hold a special meeting on May 13th to approve the contractor selection. Council will meet after the Budget Committee meeting closes. SRTS accepts reimbursement requests every 30 days. It can take up to 45 days to receive reimbursement. Will work with the contractor for monthly billing. The project is anticipated to begin in June and finish in September.
- **Budget Talks** – The Linn County Sheriff's office provided their contract rate increase for the upcoming three years. The 2025-26 rate is anticipated to increase to \$35,566.

Reviewed the Building Reserve and Equipment Reserve funds.

Resolution 607-2025 Building Reserve Fund to continue the fund for another ten years - *Hyde motioned to approve – Ritchie second – Wagner, Gjonnes, Ritchie, Hyde in favor – none opposed – approved.*

Resolution 608-2025 Equipment Reserve Fund to Continue the fund for another ten years – *Hyde motioned to approve – Gjonnes second – Wagner, Ritchie, Gjonnes, Hyde in favor – none opposed – approved.*

Consensus was to continue the transfers of \$50,000 to the Building Reserve Fund and \$5,000 to the Equipment Reserve Fund.

Public Hearings: Flood Hazard Model Ordinance – The public hearing was opened at 6:48pm by Mayor Wagner for **Ordinance 252-2025 Flood Damage Prevention Amendment**. No conflicts of interest or ex-parte contacts were declared. Planning Consultant Dave Kinney provided the staff report. This ordinance was the chosen method to meet FEMA requirements. The planning commission held their meeting and public hearing on April 2, 2025. They made recommendation for City Council to approve the ordinance. There were no public members in attendance to provide comments or ask questions. With no further questions or comments from the council, Mayor Wagner closed the hearing at 7:00pm and re-opened the Lyons City Council Regular Meeting. Mayor Wagner reads by title **Ordinance 252-2025 Flood Damage Prevention Amendment**. With no further discussion needed, Mayor Wagner reads by title **Ordinance 252-2025 Flood Damage Prevention Amendment** then asks for a motion to adopt. *Ritchie motions to adopt – Hyde second – Gjonnes, Wagner, Hyde & Ritchie in favor – none opposed – approved.* Kinney will send the ordinance to the State. *(Kinney leaves the meeting.)*

- **Natural Hazard Mitigation Plan (NHMP) Update** – The final draft has been submitted to OR Emergency Management (OEM), who will submit to FEMA for review and approval. FEMA may request changes. Once they approve the final draft, we will adopt the final version.
- **American Rescue Plan Update** – All funds have been expended. Reviewed projects that were completed. Annual compliance reports are required. They are not accepting close-out reports yet. This year's report has been submitted.
- **Librarian Recruitment** – Received a few apps but none meet minimum requirements. Advertised in numerous places. We will extend the recruitment at least another month.

New Business:

- **City Code – Manufactured Homes** – Our attorney has advised that the Lyons Municipal Code 18.30.120 Manufactured home on individual lots, is in violation of state law and will need a code amendment. The attorney recommends waiting until after this legislative session closes, due to possible changes that may affect this code further.
- **Scholarship Selection** – Council reviewed the three applications. *Hyde motioned to give \$500 to each applicant – Gjonnes second – Wagner, Gjonnes, & Hyde in favor – Ritchie abstained due to conflict of interest – motion passed.*

Correspondence:

- none

Library Director Report: The library reports were provided. The library board meeting was held on April 10th, Ader and Valentine attended. Their next meeting will be May 8th. The library personnel and volunteers are working on the Summer Reading Program, which will be held at the park next to city hall (*Lyons Memorial Park*). Indoor activities will be held at City Hall.

City Manager Report: CM Valentine gives the report. PW Berkey out on family leave. PW Faber has returned for the season. Added a foot bridge in the park. Provided the list of recommended plantings for Freres Park. The vault toilet was vandalized with the hand sanitizer dispenser being destroyed. The catch basins were inspected and cleaned out. Explained that ODOT takes care of 5th Street and Linn County takes care of Main Street. At the library, the door closer is scheduled to be installed tomorrow and the flue vent pipe will be replaced. Reminded of Citywide Clean-up Saturday May 10th. Youth may volunteer but must be of working age, which is 14 and older and subject to state & federal law requirements. The Budget Committee meeting will be May 13th with a Special Council meeting to follow. May 20th is Election Day. City hall is a ballot drop site and will be open all day to collect ballots. Complaint received regarding campers. Glass on sidewalk was cleaned up. A Dogi-pot station has been purchased to place near the bench, on 5th Street, along the Grange property. Councilor Hyde stated that she has also placed a bag station on her property.

Planning Commission Report: The Planning Commission held a meeting on April 2nd. The minutes were provided. They approved a property line adjustment; approved recommending the Flood Damage Prevention Ordinance for approval by the City Council; approved a hardship application; and were informed of the required Ethics training.

Financial Reports: Reports were available for review and no questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Wagner, Building Improvements –No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – Not present.
- Councilor Gjonnes, Cemetery – He was asked if he was ok with the Cemetery Commissioner assignment. He's ok with it but would prefer Parks & Rec., because that is what he is most familiar with.

Executive Session: none

Requests – Councilor Requests/Future Agenda Items/Announcements: none

Next Meeting: Tuesday, May 13, 2025 @ 6:30 pm Budget Committee at 6:30pm w/Special Council Meeting following.
Tuesday, May 27, 2025 Regular Council Meeting at 6:30 pm.

Adjourned @ 7:46 pm

Summarized by CM Valentine