

LYONS LIBRARY BOARD MEETING

March 13, 2025

Open Meeting: Chair Meg Hebing opened the meeting at 7:04 p.m.

Present were Cathy Griswold, Meg Hebing, Lyn Medley, Leslie Tracy, Emma Martin, Micki Valentine-City Manager, Rose Ader-Assistant librarian and guest Brenda Harris.

Everyone stood for the Pledge of Allegiance.

Changes or additions to the agenda: Summer Reading Program update added.

Approval of the January 9, 2025 Minutes: Cathy moved and Lyn seconded minutes be approved. All in favor - motion carried.

Library Updates:

Monthly Report

576 checkouts

296 renewals

572 holds filled

54 new items cataloged

2 new patrons added

7 volunteers with a total of 58.5 hours

1 patron uses the computers

There was \$3.60 collected for copies and \$19.99 in replacement costs collected.

The shelving was obtained and is being stored downstairs

The Winter Book Bingo program was a success. A kindle was awarded to the winner.

Staff is continuing to catalog new items.

PYM - There is no report as the Library Director was not able to attend.

There was discussion about the shelving. It will be a time-consuming project. Further discussion to be done once the new Library Director is hired.

Lyn discussed the Summer Reading Program status. Our library project is "Create your own Video Game Character". The Blue Bin Project was also explained. All supplies are ordered. All of the CCRLS performers are booked as well as the Reptile Man. Other dates will be filled once the New Director is hired.

The theme for the SRP is "Level Up At Your Library". The SRP will be in the grass behind the library this year. A patron is willing to donate several pop-up canopies but the Reptile Man will be at the city hall. It was suggested we have all participants bring their own lawn chair. Micki was asked to check into Kona Ice and get them reserved.

Old Business:

Member terms were explained. The board agreed to Leslie Tracy's term ending in 2026 and Emme Martin's term end 2028. Micki asked who was appointed Vice Chairperson. Lyn Medley was selected. The Library Director is responsible for keeping track of all board member terms. Binders were discussed. Documents are online under the City of Lyons website for review.

It was confirmed all Library Board Meetings will be set for the 2nd Thursday of the month in the library at 7:00pm. The board does not meet in the summer. Zoom is also available.

New Business:

Library Budget Proposal: Increase the book budget by \$500.00

Increase the supply budget by \$250.00

There was a discussion about the proposals. Cathy moved to approve the increase. Leslie seconded the motion. All approved.

Question was asked about updates to computers. It was confirmed they are done regularly.

The hiring process for the new director was discussed. The Library Board Chair is usually a part of the interview committee. Since Meg Hebing will be out of town, the Library Board Vice Chair, Lyn Medley, will join the interview committee. Micki has posted the Library Director Job in numerous places. Interviews should take place the last week of March 2025.

The new door will be installed on March 17, 2025.

The next Library Board meeting will be Thursday, April 10, 2025 at 7:00 pm, in person, at the library, or via Zoom.

Adjourn: The meeting adjourned at 7:54 p.m.

Summarized by Rose Ader.