



CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

www.cityoflyons.org

449 5TH STREET

LYONS, OREGON 97358

cityoflyons@wavecable.com

CITY COUNCIL MEETING MINUTES

October 22, 2024

Council Present: Councilors: Jessica Ritchie, Amy Thrasher, Diane Hyde, Mike Wagner, & Mayor Lloyd Valentine

Council Absent:

Employees Present: PW Richard Berkey, CM Micki Valentine

Public Present: Brent Lawrence

Opened w/pledge: @ 6:30 pm

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none

Presentations: none

Public Comment: none

Sheriff's Report: Report was reviewed. Responded to question regarding speed limit signs.

Consent Agenda: Council Meeting Minutes September 24, 2024 and Bills Paid September 25, 2024 – October 22, 2024. *Councilor Wagner motioned to approve – Councilor Hyde second – all in favor – none opposed – approved.*

Public Comment: none

Public Hearings: none

Unfinished Business:

- **Park Project** – Tentative date for the swing installation is November 18th.
- **Safe Routes to School** – The updated project diagram was provided. Waiting for ODOT approval. The quarterly report was submitted to SRTS.

New Business:

- **Ordinance 250-2024** Amending the Fox Valley Cemetery code. Mayor Valentine reads the ordinance by title. The code was reviewed to ensure it met previous council approval to move the cemetery fund to the general fund. The listed fees were removed due to prior approval to list all fees in the fee schedule, which is approved by council with a resolution. Mayor Valentine reads by title and asks for a motion to adopt. *Councilor*

Wagner motions to adopt – Councilor Thrasher seconds – all in favor – none opposed – approved.

- **Ordinance 251-2024** Repeal & Replace LMC 2.15 Library Board and Repeal LMC 1.10 Ordinances. Mayor Valentine reads the ordinance by title. This ordinance was reviewed by our attorney to ensure it met State Library law and to ensure continued eligibility for library grants through the State. The requirement for a member to serve two consecutive terms then take a break for one year was added back. Language describing term limits was updated. LMC 1.10 Ordinances was removed from the code. The Charter includes a chapter for Ordinances and should not be included in the Code. Mayor Valentine reads by title only and asks for a motion to adopt. *Councilor Hyde motions to adopt – Councilor Ritchie seconds – all in favor – none opposed – approved.*
- **Library Board Appointments** request was reviewed. The recommendations were made by the library board in May but did not make it to Council until now. Since May we have learned about the State requirement regarding terms. Regretfully two members will have to come off the board. The Board is aware. *Councilor Wagner motioned to approve the appointment of Lyn Medley to the Library Board – Councilor Hyde second – all in favor – none opposed – approved.*
- **FEMA** is updating their floodplain development requirements. The Oregon National Flood Insurance Program (NFIP) provided an overview of the Pre-Implementation Compliance Measures (PICM), which requires the council to decide between three options for future development. The choices: 1 - prohibit all development within the 100-year floodplain; 2 - prepare a development ordinance which requires the City to prepare floodplain habitat assessment when development occurs; or 3 - requires that the land developer prepare a floodplain habitat assessment for their proposed development (permit-by-permit). Council consensus is to allow property owners the option to develop their property.

Correspondence:

- Received the PERS Actuarial report which shows the new rates beginning July 1, 2025.

Library Director Report: The library report is provided.

City Manager Report: CM Valentine reports signs were placed in and near the port-a-pots and trash cans to deter household trash being dumped in park cans and port-a-pot toilets. A dead raccoon and nutria were found. We have not heard back from OSP. The pavilion sign was modified to remove the backing of the lettering. The installer was concerned about warping. Tentative date for the installation is anticipated for November 18th. Cameras for the park have been purchased and will be installed soon. Demolition items were left in the right-of-way. The property owner was contacted and the items were removed. One columbarium niche and two cremains plots were sold. The damaged headstones have been repaired and placed. There was a van parked in the exit driveway of the cemetery for several hours resulting in several calls to the office – attempted to make contact – called the sheriff, who was able to make contact and was moved along. The new fixture at the library is not working, waiting for it to be fixed. The Home Depot rep. has been out and measured the door & they have provided a quote. No new building permits. Two plumbing/mechanical permits were issued. LGIP interest has decreased twice down to 5%. Information has been submitted to our auditor who is working on our AUP (*Agreed Upon Procedures*). DLCD NHMP meeting scheduled for tomorrow. PICM meetings scheduled for Oct 30 & 31. Planning training November 1st & 2nd – Richard will cover to keep the office

open for ballot drop-offs. Ethics training is optional. Our city is not required to take this year, due to expenditures being less than \$1,000,000. One complaint received for tree branches overhanging a street.

Planning Commission Report: Nothing to report.

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – No comments to add.

Executive Session: None

Requests – Councilor Requests/Future Agenda Items/Announcements:

- Mayor Valentine asks if the next meeting could be moved one week early due to the Thanksgiving holiday is that week. Council consensus approved moving it to November 19th.

Next Meeting: Tuesday, November 19, 2024 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 7:48 pm

Summarized by CM Valentine