



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

June 25 2024

**Council Present:** Councilors: Jessica Ritchie, Diane Hyde, Mike Wagner, Amy Thrasher & Mayor Lloyd Valentine

**Council Absent:**

**Employees Present:** Library Director Roxy Wilcox, PW Richard Berkey, CM Micki Valentine

**Public Present:** Kristen Gustafson

**Opened w/pledge:** @ 6:30 pm

**Roll Call:** Taken

**Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):**

- Mayor Valentine declares conflict of interest for State Shared Revenue and Budget hearings.

**Presentations:** none

**Public Comment:** *(see below)*

**Sheriff's Report:** The report was provided and reviewed.

**Consent Agenda:** Council Meeting Minutes May 28, 2024 and Budget Committee Meeting Minutes May 14, 2024, and Bills Paid May 28, 2024 – June 25, 2024. *Councilor Ritchie motioned to approve – Councilor Wagner second – All in favor – none opposed – approved.*

**Public Comment:** Kristen Gustafson shared her concern in regards to the weed spraying. She stated that even though signs were posted, her property was still sprayed. She would like as much advance notice as possible but prefer the City stop spraying. It was noted that Linn County owns the road and they also do weed control.

**Public Hearings:** Pro Tem Ritchie opens the State Shared Revenue and Budget hearing. CM Valentine provides a brief explanation of State Shared Revenue.

**Resolution 602-2024** Certifying the City of Lyons' Eligibility to Receive State Shared Revenue was read by Pro Tem Ritchie. The council had no questions or comments. The public had no questions or comments. *Councilor Wagner motioned to adopt Resolution 602-2024 – Councilor Hyde second – all in favor – none opposed – Mayor Valentine abstained. – approved.*

**Resolution 603-2024** Declaring City's Election to Receive State Shared Revenue was read by Pro Tem Ritchie. The council had no questions or comments. The public had no questions or

comments. *Councilor Hyde motioned to adopt Resolution 603-2024 – Councilor Thrasher second – all in favor – none opposed – Mayor Valentine abstained – approved.*

**Resolution 604-2024** to Adopt the Budget, Make Appropriations, Impose the Tax, and Categorize the Tax. CM Valentine provides a brief explanation of the budget. It was noted that Personnel Services was updated for the wage adjustment by the Budget Committee. Recommendation to increase the Insurance line item due to the property & liability insurance rate is higher than anticipated and reduce Reserved for Future Expenditure line item. Quote options from CIS were reviewed. The council had no further questions or comments. The public had no questions or comments. *Councilor Wagner motions to adopt Resolution 604-2024 with changes – Councilor Hyde second – all in favor – none opposed – Mayor Valentine abstained – approved.*

**Resolution 600-2024** to Close Unnecessary Funds. The American Library Association grant funds have been spent therefore this fund is no longer needed. The Library Fund and Cemetery Fund are being transferred to the General Fund therefore these funds are being closed. *Councilor Wagner motioned to approve – Councilor Thrasher second – all in favor – none opposed. Mayor Valentine abstained – approved.*

Pro Tem Ritchie closed the public hearing. Mayor Valentine re-opened the Regular Council meeting at 6:56 pm.

#### **Unfinished Business:**

- **Safe Routes to School** – The quarterly grant report was submitted to ODOT. Requested reimbursement of funds spent-to-date, in the amount of \$48,843.11. It will take approximately 45 days to receive the funds.
- **SAIF Renewal** – The premium is actually less than last year. This is a result of not filling the clerk's position. We also received the new rates for health insurance which is higher than last year.
- **Citywide Clean-up Report** – The report was reviewed. The cost was higher than last year. Positive comments received from the participants.

#### **New Business:**

- **Road Repair Estimates** – We received two quotes for street improvements. Council would like more information and additional quotes.

#### **Correspondence:**

- none

**Library Director Report:** LD Wilcox gave report. CCRLS is restructuring their operations. At the Tech. meeting a book binding machine was demonstrated. She would like to purchase one for the library. They are receiving donations of books and audio books from other libraries. The Friends of the Library has all new members and they will be taking on the discarded books project. She is finishing up the ALA grant for the ramp. The fire district will be one of their presenters at the Summer Reading Program. Councilor Hyde will also do a presentation.

**City Manager Report:** CM Valentine gave the report. The pipe on Juniper has been repaired. The vault is being used more often and resulting in more frequent cleaning. Will contact Ace

about coming on Fridays instead of Wednesdays. Waiting for quote to remove the dead trees and downed tree in Freres Park and the branches on the 13<sup>th</sup> Street hillside. Working on the sign project – waiting for Linn County to deliver the signs needed. We had one urn burial at the cemetery. The flag was replaced and the Veteran flags were put out for the Memorial Day weekend. Linn County inspected the ramp at the library which passed. Held a safety meeting at the library. The Employee Handbook was given to the library personnel during the safety meeting. The other employees will receive theirs at their safety meeting. We will be recruiting for a Library Aide. The property at 284 9<sup>th</sup> Street was sold to the neighbor after an unsuccessful auction by Linn County. The November election packets are ready for distribution. Complaints reviewed. LGIP handout concerning Mobile Safety (*cell phone, tablets, and other mobile devices*) was given to those present.

**Planning Commission Report:** Nothing to report.

**Financial Reports:** No questions were asked.

**Commissioner Report/Councilor Questions/Comments:**

- Mayor Valentine, Cemetery – The cemetery looks good.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – No comments to add.

**Executive Session:** None

**Requests – Councilor Requests/Future Agenda Items/Announcements:**

- Hyde reports that she will meet with eight other garden clubs on July 18<sup>th</sup> to share how her garden club operates. Also, ODF is donating fish and she will be distributing to the local community.

**Next Meeting:** Tuesday, July 23, 2024 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 8:04 pm

Summarized by CM Valentine