

*Lyons Public Library*  
*279 8<sup>th</sup> St / 448 Cedar St (m)*  
*Lyons, OR 97358*  
*lyonspl@ccrls.org*

**Lyons Library Board Meeting**  
**March 12, 2018**  
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Chairperson Pro-tem Tammy McKim opened the meeting at 7:10pm. Library Board Members Meg Hebing and Laurie Toepfer were in attendance, Member Amy Shield was excused, with no word from Member Ruth Case. Librarian Brenda Harris was also in attendance.

**Everyone stood for the Pledge of Allegiance.**

**Changes or Additions to the Agenda:** None.

**Approval of the February 12, 2018 & January 8, 2018 Minutes:** The January 8, 2018 minutes were not ready and were tabled to the next meeting. Meg motioned to approve the February 12, 2018 minutes with a correction to the spelling of Board Member Laurie Toepfer. It should read as “Toepfer”. Tammy seconded. Motion approved.

**Library Reports:** Brenda went over the Library report for February. There were 852 checkouts & renewals and 317 holds. 70 new items were added and there were 10 new patrons added as well. There were 2 volunteers for a total of 44.75 hours. Monies collected were \$32.05 on fines/fees; \$60.00 for universal card; and \$10.95 for copies, for a total of \$103.00

**PYM:** Brenda reported with the newest upgrade to SirsiDynix (CCRLS operating system) patrons can now be notified via text for courtesy, holds, and overdue notices. The library will be deleting local option patron records. With the amount allowed for those living outside the city limits raised to 10, there is no further need for a local option status. Also, items on the hold shelf will stay for 7 days- not 10, so they can be sent to fill other holds.

**SRP:** Brenda stated she will have local patron, Herb Bastuscheck, do a rocks/fossils program during the summer reading program. He has in the past, and has also included a craft project for the kids. It ties in with the summer reading theme, *Libraries Rock!* There will be a training in December after the regular Children’s meeting. This training is on working with learning & disabled children. She also reported she has given out 2 baby kits from the Kindergarten Readiness grant received last year.

**Old Business:**

**Patron Survey:** Brenda tallied the surveys she has received at the library. As of the meeting, there have been 2 white (school), 2 blue (businesses), and 18 yellow (library). Tammy reported there have been 16 responses to the survey on Facebook and felt they were good responses. It is finally in the CanyonWeekly newspaper. Totals and comments have been compiled from the 22 received. The survey will continue through the end of March.

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**Reading Comprehensive Presentation/Workshop:** There was a brief discussion on what we want to provide and when. Meg reported she had asked Holly at Mari-Linn School if she had some activities for different ages (Pre-K; K-2; 3-5) that would be beneficial to parents. She stated the N. Santiam School District has links on their website with multiple options. It was the consensus to have information closer to the end of school so the parents will have these activities to do at home with their children over the summer.

**2018-2019 Library Budget:** With 2 Board Members absent, it was the consensus to table this until the April meeting. Brenda had information on the budget and totals currently spent for each line item. She had a handout from CCRLS with their totals on how they reimburse libraries for serving non-city patrons.

The amount is less than in previous years. Brenda updated the Board on the grants available the library usually receives.

With no further business, Chair Pro-Tem McKim closed the meeting at 7:50pm. The next meeting is April 9, 2018 at 7:00 in the Library.